DOC ID ----> 202532277368

Frank LaRose
Ohio Secretary of State

11/18/2025

JK CUSTOM BUILDERS, LLC
80 S. PLUM ST.
TROY OH, 45373

Re: JK CUSTOM BUILDERS, LLC
Entity Number: 2374021

## FAILURE TO COMPLY

The above named business has failed to maintain a valid Ohio statutory agent where process, notice, or demand may be served.

Ohio statute prohibits Post Office Box addresses and Commercial Mail Receiving Agency addresses as statutory agent addresses.

## REQUIRED ACTION - AVOID CANCELLATION

Failure to file a Statutory Agent Update within 30 days from the date on this notice will result in cancellation of your registration, and you will no longer be able to transact business in Ohio.

## STATUTORY AGENT ADDRESS REQUIREMENTS

Statutory agent address must be a valid Ohio address where an individual, authorized to perform the services of a statutory agent, is present to accept service of process.

- P.O. Boxes are NOT allowed for an agent address.
    - Exception: P.O. Box accompanied with a rural route number.
- Commercial Mail Receiving Agency addresses are NOT allowed.
    - Examples: UPS stores, PAK Mail, FedEx Kinkos etc.

## INSTRUCTIONS

For faster processing and lower rejection rates, file online!

**Online Submission Steps**

- Go to – OhioBusinessCentral.gov
- Select – Submit a Business Filing
- Login or create an account
- Select – Update an Existing Business Record
- Enter the Entity Number of Business Name listed above
- Select – Statutory Agent Update (Form 521) and complete update
- Pay $25.00 by credit or debit card

DOC ID ----> 202532277368

Frank LaRose
Ohio Secretary of State

**Paper Submission Steps**

- Go to – OhioSoS.gov
- Select – Businesses
- Select – Forms and Fees
- Download, print, and complete Statutory Agent Update (Form 521)
- Follow form instructions for payment and submission

For questions, please email Business@OhioSoS.gov or call 877-767-3453.