DOC ID ----> 200807100644

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|---|---|---|---|---|---|---|---|
| 03/11/2008 | 200807100644 | ARTICLES OF ORGANIZATION/DOM. LLC (LCA) | 125.00 | .00 | .00 | .00 | .00 |

**Receipt**

This is not a bill. Please do not remit payment.

SUPERIOR PAYROLL PROCESSING LLC
34200 SOLON RD
SOLON, OH 44139

# STATE OF OHIO

## CERTIFICATE

### Ohio Secretary of State, Jennifer Brunner

**1763772**

It is hereby certified that the Secretary of State of Ohio has custody of the business records for

**P.P.S. ADMINISTRATIVE, LLC.**

and, that said business records show the filing and recording of:

| Document(s) | Document No(s): |
|---|---|
| **ARTICLES OF ORGANIZATION/DOM. LLC** | **200807100644** |

United States of America
State of Ohio
Office of the Secretary of State

Witness my hand and the seal of the Secretary of State at Columbus, Ohio this 3rd day of March, A.D. 2008.

Jennifer Brunner

Ohio Secretary of State

DOC ID ----> 200807100644

Prescribed by:
The Ohio Secretary of State
Central Ohio: (614) 466-3910
Toll Free: 1-877-SOS-FILE (1-877-767-3453)

www.sos.state.oh.us
e-mail: busserv@sos.state.oh.us

| Expedite this Form: (Select One) | |
|---|---|
| Mail Form to one of the Following: | |
| ○ Yes | PO Box 1390<br>Columbus, OH 43216<br>*** Requires an additional fee of $100 *** |
| ○ No | PO Box 670<br>Columbus, OH 43216 |

# ORGANIZATION / REGISTRATION OF LIMITED LIABILITY COMPANY

*(Domestic or Foreign)*
Filing Fee $125.00

THE UNDERSIGNED DESIRING TO FILE A:

***(CHECK ONLY ONE (1) BOX)***

| | |
|---|---|
| (1) ☑ Articles of Organization for Domestic Limited Liability Company (115-LCA) ORC 1705 | (2) ☐ Application for Registration of Foreign Limited Liability Company (106-LFA) ORC 1705 |
| | (Date of Formation) _____ (State) _____ |

***Complete the general information in this section for the box checked above.***

**Name** P. P. S. Administrative, LLC.

☐ ***Check here if additional provisions are attached***

* If box (1) is checked, name must include one of the following endings: limited liability company, limited, Ltd, L.t.d., LLC, L.L.C.

***Complete the information in this section if box (1) is checked.***

Effective Date **(Optional)** 03/01/2008 *(mm/dd/yyyy)* ***Date specified can be no more than 90 days after date of filing. If a date is specified, the date must be a date on or after the date of filing.***

This limited liability company shall exist for _____ *(Optional)* (Period of existence)

Purpose *(Optional)* Staffing temporary and permanent jobs in administrative fields.

The address to which interested persons may direct requests for copies of any operating agreement and any bylaws of this limited liability company is

*(Optional)*

Dan O'Neill *(Name)*

34200 Solon road *(Street)* ***NOTE: P.O. Box Addresses are NOT acceptable.***

Solon *(City)* Ohio *(State)* 44139 *(Zip Code)*

DOC ID ----> 200807100644

*Complete the information in this section if box (1) is checked Cont.*

## ORIGINAL APPOINTMENT OF AGENT

The undersigned authorized member, manager or representative of

P.P.S. Administrative, LLC
(name of limited liability company)

hereby appoint the following to be statutory agent upon whom any process, notice or demand required or permitted by statute to be served upon the limited liability company may be served. The name and address of the agent is:

Daniel J. O'Neill
*(Name of Agent)*

34200 Solon road
*(Street)* ***NOTE: P.O. Box Addresses are NOT acceptable.***

Solon *(City)* | Ohio *(State)* | 44139 *(Zip Code)*

Must be authenticated by an authorized representative

[signature] Authorized Representative — 2-26-08 Date

Authorized Representative — Date

## ACCEPTANCE OF APPOINTMENT

The undersigned, named herein as the statutory agent for

P.P.S. Administrative, LLC.
(name of limited liability company)

hereby acknowledges and accepts the appointment of agent for said limited liability Company.

[signature]
(Agent's signature)

**PLEASE SIGN PAGE (3) AND SUBMIT COMPLETED DOCUMENT**

DOC ID ----> 200807100644

***Complete the information in this section if box (2) is checked.***

The address to which interested persons may direct requests for copies of any operating agreement and any bylaws of this limited liability company is

(Name)

(Street) ***NOTE: P.O. Box Addresses are NOT acceptable.***

(City) (State) (Zip Code)

The name under which the foreign limited liability company desires to transact business in Ohio is

The limited liability company hereby appoints the following as its agent upon whom process against the limited liability company may be served in the state of Ohio. The name and complete address of the agent is

(Name)

(Street) ***NOTE: P.O. Box Addresses are NOT acceptable.***

(City) Ohio (State) (Zip Code)

The limited liability company irrevocably consents to service of process on the agent listed above as long as the authority of the agent continues, and to service of process upon the OHIO SECRETARY OF STATE if:

a. the agent cannot be found, or
b. the limited liability company fails to designate another agent when required to do so, or
c. the limited liability company's registration to do business in Ohio expires or is cancelled.

**REQUIRED**
Must be authenticated **(signed)** by an authorized representative
**(See Instructions)**

Authorized Representative — Date: 2-26-08

Daniel J. O'Neill
(Print Name)

Authorized Representative — Date

(Print Name)